



Office of the City Manager

CONSENT CALENDAR
June 27, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Jennifer Louis, Chief of Police
 Subject: Contract: Citygate for Police Department Staffing and Workload Study

RECOMMENDATION

Adopt a resolution authorizing the City Manager to execute a contract and any amendments with Citygate Associates, LLC (Contractor) to provide a staffing and workload study from June 30, 2023 to June 30, 2024, in an amount not to exceed \$120,000 with an option to extend for an additional two years, for a total contract amount not to exceed \$200,000.

FISCAL IMPACTS OF RECOMMENDATION

These services will be funded by general fund in an amount not to exceed \$120,000 with an option to extend for an additional two years, for a total contract amount not to exceed \$200,000.

CURRENT SITUATION AND ITS EFFECTS

The Police Department last conducted a comprehensive staffing and workload study in 2014. This staffing study will provide analysis of resources necessary to provide public safety services to the City of Berkeley.

BACKGROUND

Following the conclusion of the work of the Reimagine Public Safety Task Force in early 2022, Council approved funding of \$70,000 to study and assess police staffing and alternative responses. Additionally, the City Auditor made recommendations to study BPD staffing in her report "Berkeley Police: Improvements Needed to Manage Overtime and Security Work for Outside Entities. March 3, 2022". In December of 2022, the City of Berkeley opened a request for proposals to study BPD staffing and make staffing recommendations to optimize police resources in our response to public safety needs in Berkeley. Citygate's proposal was selected as best able to meet the needs of the project. The additional funding for the contract was approved during the second amendment to the Fiscal Year 2023 Annual Appropriations Ordinance.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

None.

RATIONALE FOR RECOMMENDATION

While the Department has many skilled and experienced employees, it needs external assistance and expertise to conduct a study of this magnitude.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Jennifer Louis, Chief of Police, (510) 981-5700

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CITYGATE FOR POLICE DEPARTMENT STAFFING AND WORKLOAD STUDY

WHEREAS, The Berkeley Police Department is currently experiencing an unprecedented staffing crisis; and

WHEREAS, the Reimagine Public Safety Task Force in early 2022, Council approved funding study and assess police staffing and alternative responses.

WHEREAS, the City Auditor made recommendations to study BPD staffing in her report "Berkeley Police: Improvements Needed to Manage Overtime and Security Work for Outside Entities. March 3, 2022"; and

WHEREAS, The Police Department last conducted a comprehensive staffing and workload study in 2014. This staffing study will provide analysis of resources necessary to provide public safety services to the City of Berkeley; and

WHEREAS, the Department has many skilled and experienced employees, it needs external assistance and expertise to conduct a study of this magnitude.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Citygate Associated, LLC (Contractor) to provide a comprehensive Staffing and Workload Study including analysis of police resources necessary to provide public safety services to the City of Berkeley for the Berkeley Police Department from June 30, 2023 to June 30, 2024, in an amount not to exceed \$120,000 with an option to extend for an additional two years, for a total contract amount not to exceed \$200,000.

