



Office of the City Manager

CONSENT CALENDAR
November 21, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on November 14, 2023

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$2,453,813**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Children's Story Time Renovation	101	Professional Services – Misc.	\$200,000
Parker-Addison Mobility and Safety Improvements Project	134 306	Measure BB Professional Services – Misc.	\$816,813
Berkeley Emergency Communication Center Dispatch Modernization	164	Professional Services – Misc.	\$400,000
Food for Summer Lunch Program	319	Supplies – Food – Non-Employee	\$325,000
Hardscape Repair and Replacement for PRW	608	Marina Fund	\$80,000
Land Use Planning Consultant	336 011 621	Prof. Services – Misc.	\$632,000
Total:			\$2,453,813

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CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

ATTACHMENTS

1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on November 14, 2023

- a. Children's Story Time Renovation
- b. Parker-Addison Mobility and Safety Improvements Project
- c. Berkeley Emergency Communication Center Dispatch Modernization
- d. Food for Summer Lunch Program
- e. Hardscape Repair and Replacement for PRW
- f. Land Use Planning Consultant

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
24-11639-C	Children's Story Time Renovation	January 2024	February 2024	The Berkley Public Library is soliciting written proposals from qualified firms or individuals experienced in work with library remodeling and construction	\$200,000 over the course of 12 months	PROF SVCS – MISCELLANEOUS 101-22-242-271-0000-000-463-612990-	Library	Henry Bankhead (510) 981-6109
DEPT. TOTAL					\$ 200,000.00			
24-11640-C	Parker-Addison Mobility and Safety Improvements Projec	02/08/24	3/07/24	The scope of the project involves installation of bike boulevard infrastructure consisting of striping, pavement markings, and wayfinding signage along the length of the corridor. The project also includes two new traffic circle construction, traffic calming signage, curb ramp construction, and striping. The project will also widen the existing ramp walkway located at the north end of the Strawberry Creek Park basketball courts, as well as two adjacent curb ramps located at both ends of the West Street cul-de-sac. Also, two speed tables will be installed on Bonar Street, from Addison Street to Allston Way.	\$816,813 (includes 10% construction contingency) \$74,256 \$742,557 Includes AHSC Grant Funding	134-54-622-668-0000-000-431-665110- (PWTRBP2203) 306-54-622-668-0000-000-431-665110- (PWTRBP2203)	Public Works - Transportation	Pedram Massoudi 981-6416
DEPT. TOTAL					\$ 816,813.00			
24-11635-C	Berkeley Emergency Communication Center Dispatch Modernization	11/1/23	11/22/23	Implementation plan development and execution for priority dispatch, EMD, and other ECC upgrades	\$400,000	164-72-742-838-0000-000-422-612990-	Office of the Fire Chief	Shanalee Gallagher, 312-613-1099
DEPT. TOTAL					\$ 400,000.00			
24-11637-C	Food for Summer Lunch Program	11/14/23	12/14/2023	The City of Berkeley is soliciting proposals from qualified firms or individuals to prepare and deliver lunches and snacks for our Summer Lunch Program, beginning in 2024.	\$65,000 per year; 5-year total: \$325,000	319-52-543-570-1004-000-461-644110-	Parks, Recreation & Waterfront Department, Recreation Division	Ginsi Bryant, Recreation Program Supervisor 510-981-6678 gbryant@berkeleyca.gov
24-11638-C	Hardscape Repair and Replacement for PRW	10/17/23	11/16/2023	Removal of finger docks and repair of utilities. Installation of diamond plate and cleats.	\$ 80,000.00	Marina Fund 608-52-545-000-0000-000-473-624110- PRWWF24001	PRW Building Maintenance/Waterfront	Walt Vandernald
DEPT. TOTAL					\$ 405,000.00			
24-11641-C	Environmental Justice Element, Safety Element Update, and Equitable Climate and Resilience Metrics	Late October 2023	12-Dec-23	Land Use Planning Consulting Service	\$632,000 (Note: this includes \$279,000 grant from State of California Office of Planning and Research (OPR) Adaptation Planning Grant Program and \$352,960 from City of Berkeley)	\$279,000 (Grant) from: 336-53-584-622-0000-000-441-612990 \$300,000 from: 011-53-584-622-0000-000-441-612990 \$52,960 from: 621-53-584-622-0000-000-472-612990	Planning and Development/Land Use Planning	Alisa Shen 510-981-7409
DEPT. TOTAL					\$ 632,000.00			
TOTAL					\$ 2,453,813.00			

