



Office of the City Manager

CONSENT CALENDAR  
January 30, 2024

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services  
Subject: Contract No. 32300112 Amendment: Harold Dichoso for COVID-19 Outreach and Education

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to amend Contract No. 32300112 with Harold Dichoso for COVID-19 outreach and education, to extend the contract end date through June 30, 2024 and increase the not-to-exceed amount (NTE) by \$20,000 utilizing one-time grant funds. The amendment will increase the NTE amount from \$125,000 to \$145,000.

FISCAL IMPACTS OF RECOMMENDATION

The amendment will add \$20,000 with a total not-to-exceed amount of \$145,000. The funding for this amendment is available in the FY2024 Adopted Budget in One-Time Fund (Fund 350).

CURRENT SITUATION AND ITS EFFECTS

Amending contract number 32300112 will allow Harold Dichoso to continue to refine and implement culturally responsive curriculum that exposes Berkeley youth to job readiness skills and provide work-based learning experiences while serving as COVID-19 youth ambassadors through the end of the state COVID-19 Workforce Development (WFD) grant period. This amendment would allow an additional five to seven youth from the Berkeley Technology Academy to be included in the youth ambassadors cohort.

Under the original contract, Harold Dichoso has designed and facilitated 36 two-hour professional development workshops for the 67 youth who enrolled in three cohorts of the Health Justice Internship (HJI) program and supported their experience with youth development programming and mentorship. Contract activities also include coordination between City of Berkeley staff and staff from Berkeley Unified School District, Berkeley City College, and community organizations.

This program will continue to aid in slowing the spread of COVID-19 and ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures.

#### BACKGROUND

In response to the COVID-19 Pandemic, the City of Berkeley received a COVID-19 Workforce Development grant from the California Department of Public Health (CDPH). The City partnered with Harold Dichoso to ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures through the implementation of the Health Justice Internship (HJI) Program. The HJI program provides Berkeley youth the opportunity to participate in paid internships while serving as COVID-19 youth ambassadors.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

#### RATIONALE FOR RECOMMENDATION

The additional funding identified will continue to aid in slowing the spread of COVID-19 throughout the Berkeley community and will ensure all Berkeley residents have equitable access to COVID-19 vaccines, testing, treatment, and other infection control and healthcare measures.

#### ALTERNATIVE ACTIONS CONSIDERED

Staff did not identify other alternatives that are consistent with both the grant purpose, City priorities, and CDC's COVID-19 guidance.

#### CONTACT PERSON

Janice Chin, Public Health Division Manager, HHCS, 510-981-5121

Attachment:

1. Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300112 AMENDMENT: HAROLD DICHOSO FOR COVID-19  
OUTREACH AND EDUCATION

WHEREAS, the City of Berkeley issued a Request for Proposal No. 23-11542-C to obtain consulting services through a single contract with a community-based organization or individual related to the COVID-19 pandemic through the Health Justice Internship Program.

WHEREAS, on November 16, 2022, the City of Berkeley executed contract number 32300112 with Harold Dichoso, which as authorized by the City Council (Resolution 70,594-N.S.), with a not to exceed amount of \$90,000

WHEREAS, on June 27, 2023 the City of Berkeley amended contract number 32300112 with Harold Dichoso, which as authorized by the City Council (Resolution 70,903-N.S.), increasing the not to exceed amount to \$125,000.

WHEREAS, additional funds from the Workforce Development (WFD) grant in the amount of \$20,000 are available to increase the contract amount which will allow Harold Dichoso to include additional youth participants, exposing them to culturally responsive curriculum, job readiness skills and providing work-based learning experiences while serving as COVID-19 youth ambassadors through the end of the COVID-19 Workforce Development (WFD) grant period.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to amend Contract No. 32300112 with Harold Dichoso for COVID-19 outreach and education, to extend the contract end date through June 30, 2024 and increase the not-to-exceed amount (NTE) by \$20,000 to a total of \$145,000 utilizing one-time grant funds.

