



Office of the City Manager

CONSENT CALENDAR
March 19, 2024

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Jennifer Louis, Police Chief
Subject: Contract No. 32200150 Amendment: Range Maintenance Services LLC
for Indoor Range Cleaning

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 32200150 with Range Maintenance Services LLC to perform indoor range cleaning services from \$45,000 to an amount not to exceed \$150,000 extending from January 8, 2024 to December 1, 2028.

FISCAL IMPACTS OF RECOMMENDATION

The recommended amendment will allocate an additional \$105,000 to the existing Range Maintenance Services LLC contract. These funds will be sourced from the Police General Fund Budget.

CURRENT SITUATION AND ITS EFFECTS

The current contract with Range Maintenance Services LLC has been effective in maintaining the cleanliness and functionality of the city's indoor range, ensuring a safe environment for firearms training and State and City required firearms qualifications. The Department has worked with Range Maintenance Services since 2002.

The department's indoor range is in operation 24 hours per day, seven days per week and is only for use by Berkeley Police. The facilities' main purpose is to provide a climate controlled all-indoor range for the Department's police officers who are required to complete periodic firearms trainings.

It is imperative for the Department to keep its gun range facility clean and safe. The City must protect its employees from lead and gaseous pollutants, which are common dangers of an indoor gun range. In order to protect the health of all range users and the long-term health of the facility, BPD's range will continue to undergo a series of maintenance services including preventative maintenance of the target system, preventative maintenance of the bullet trap, preventative maintenance of the air handler, and perform cleaning of the bullet trap, including filter replacement and hazardous waste disposal.

The City of Berkeley Toxics Management Team inspects and regulates the range facility to ensure that the facility is safe for employees to use.

BACKGROUND

Due to the specialized nature of range cleaning services, the department has been challenged to find suitable providers to ensure the indoor range's property range maintenance and cleanliness. We contacted other vendors, and they either would not come to our range due to the small size or they would charge a significantly higher fee than what we would get with Range Maintenance Services. The existing contract with Range Maintenance Services LLC has proven effective in providing the needed services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Maintaining a clean range is important for the health and safety of range users and contributes to environmental sustainability. Proper cleaning and maintenance practices help to minimize the release of ammunition dust and other contaminants into the environment, reducing the potential health impact on the staff.

RATIONALE FOR RECOMMENDATION

Maintaining a clean range is essential for the safety and well-being of range users and instructors. By continuing the contract with Range Maintenance Services LLC, the City will ensure that the indoor range remains clean, functional, and safe for firearms training and qualifications. This will contribute to the overall safety and experience of the range users while maintaining the City and police department's commitment to public health and safety.

ALTERNATIVE ACTIONS CONSIDERED

The alternative action considered was to continue searching for additional providers of range cleaning services through a competitive procurement process. However, Range Maintenance Services has been a trusted and reliable contractor for the Department for more than twenty years.

CONTACT PERSON

Jennifer Louis, Police Chief, (510) 981-5700

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32200150 AMENDMENT: RANGE MAINTENANCE
SERVICES FOR RANGE CLEANING

WHEREAS, Range Maintenance Services LLC is a reputable range cleaning service provider, and

WHEREAS, maintaining a clean and safe range environment is crucial for the well-being of our employees and the community, and

WHEREAS, Range Maintenance Services LLC has demonstrated expertise and efficiency in their range cleaning services, and

WHEREAS, the City of Berkeley recognizes the importance of maintaining a clean and safe indoor range space, and

WHEREAS, Range Maintenance Services LLC has been identified as a trusted partner in providing range cleaning services at reasonable prices.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 32200150 with Range Maintenance Services LLC for range cleaning services extending through December 1, 2028, with a total contract value not to exceed \$150,000.

