



Human Welfare and Community Action Commission

AGENDA

Wednesday, June 16, 2021
6:30 PM

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Housing Advisory Commission will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL –<https://zoom.us/j/4863098496>

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen. **To join by phone: Dial 1-669-900-6833 and Enter Meeting ID: 486 309 8496.** If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Preliminary Matters

1. Roll Call
2. Agenda Approval
3. Public Comment

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

4. Approve minutes from the 5/19/2021 Regular Meeting (Attachment A) – All
5. Chair election announcement – Chair and Staff
5. Review City of Berkeley funded agency Program and Financial reports (Attachment B) — Staff
 - a. J-Sei – Senior Services

Other Discussion Items

6. Review and discuss City of Berkeley Commission minutes – All

7. Discussion and possible action on draft public comment regarding Alta Bates Hospital (Attachment C) – Commissioner Omodele
8. Subcommittee on accessibility issues at Pathways update – Commissioners Behm-Steinberg and Omodele
9. Discussion and possible action on letter to Council regarding rent control and TOPA – Commissioner Behm-Steinberg
10. Discuss report regarding homeless encampment in South Berkeley near Here/There sign – Commissioner Romo
11. Discuss report on the South Adeline Corridor Plan – Commissioner Romo
12. Discuss citywide public restrooms report – Commissioner Behm-Steinberg
13. Discuss disabled accessibility in high-density corridors – Commissioner Behm-Steinberg
14. Discuss possible improvements to the HWCAC request for proposal review process – Commissioner Kohn
15. Discuss City grant writer procurement – Commissioner Behm-Steinberg
16. Discuss potential questionnaire to City Council regarding HWCAC priorities – Commissioner Bookstein
17. Discuss current state of homelessness in Berkeley – Commissioner Omodele
18. Discussion and possible action on letter to Council regarding commission mergers (Attachment D) – Commissioners Bookstein Omodele
18. Review latest City Council meeting agenda
19. Announcements
20. Future Agenda Items

Adjournment

Attachments

- A. Draft Minutes of the 5/19/2021 Meeting
- B. Program and Financial Reports for J-Sei – Senior Services
- C. Draft public comment regarding Alta Bates Hospital

D. Draft letter to Council regarding commission mergers

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

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Secretary:

Mary-Claire Katz
Health, Housing & Community Services Department
510-981-5414
mkatz@CityofBerkeley.info

Mailing Address:

Human Welfare and Community Action Commission
Mary-Claire Katz, Secretary
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704



Human Welfare and Community Action Commission

DRAFT MINUTES

Wednesday, May 19, 2021
6:30 PM

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE

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Preliminary Matters

1. Roll Call
 - Present: Dunner, Hill, Sood, Kohn, Omodele, Behm-Steinberg, Romo, Pelley
 - Absent: Yun, Bookstein, Sim
 - Quorum: 7 (Attended: 8)
 - Staff Present: Mary-Claire Katz
 - Public Present: Jon Bendich, two unknown attendees

2. Agenda Approval
 - Action:** M/S/C (Behm-Steinberg/Romo) to reorder agenda to discuss item 9 before item 8.
 - Vote:** Ayes – Dunner, Sood, Kohn, Omodele, Behm-Steinberg, Hill, Pelley, Romo; Noes - None; Abstain - None; Absent – Yun, Bookstein, Sim.

3. Public Comment
 - Jon Bendich asks how Berkeley plans to use state funding to address homelessness, and asks about the pending Alta Bates closure and whether Berkeley has a plan in place to continue providing access to healthcare.

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

4. Approve minutes from the 4/21/2021 Regular Meeting (Attachment A)
Action: M/S/C (Omodele/Kohn) to approve the minutes from the 4/21/21 meeting with edits.
Vote: Ayes – Dunner, Sood, Kohn, Omodele, Behm-Steinberg, Hill, Pelley, Romo; Noes - None; Abstain - None; Absent – Yun, Bookstein, Sim.
5. Review City of Berkeley funded agency Program and Financial reports — Staff (Attachment B)
 Easy Does It – Disabled Services
 Commissioners review the Easy Does It reports.

Other Discussion Items

6. Review and discuss City of Berkeley Commission minutes – All
 Commissioners review Homeless Commission and Commission on Disability minutes.
7. Update on the closure of Alta Bates Hospital – Commissioner Omodele
 Commissioner Omodele will give public comment at a Council meeting regarding the Alta Bates closure and the lack of updates.
8. Discussion and possible action on accessibility issues, including Pathways and new facility at Grayson St. Staff v. Consultants; Ombudsman; and new liability concerns over Justice Department ruling on Mental Health – Behm-Steinberg (Attachments C and D)
 Commissioners discuss commissioner Behm-Steinberg's draft letter.
 Commissioners Behm-Steinberg and Omodele propose forming a subcommittee on the topic of Pathways.
9. Discuss TOPA implications on Rent Control and possible rent control reforms (Commissioners Omodele and Behm-Steinberg)
 Commissioners Behm-Steinberg discusses concerns regarding TOPA.
10. Discuss report regarding homeless encampment in South Berkeley near Here/There sign – Commissioner Romo
 Continued to 6/16/21 meeting.
11. Discuss report on the South Adeline Corridor Plan – Commissioner Romo
 Continued to 6/16/21 meeting.
12. Discuss citywide public restrooms report (All)
 Continued to 6/16/21 meeting.

13. Discuss disabled accessibility in high-density corridors – Commissioner Behm-Steinberg

Continued to 6/16/21 meeting.

14. Discuss possible improvements to the HWCAC request for proposal review process – Commissioner Kohn

Continued to 6/16/21 meeting.

15. Discuss City grant writer procurement – Commissioner Behm-Steinberg

Continued to 6/16/21 meeting.

16. Discuss potential questionnaire to City Council regarding HWCAC priorities – Commissioner Bookstein

Continued to 6/16/21 meeting.

17. Discuss current state of homelessness in Berkeley – Commissioner Omodele

Continued to 6/16/21 meeting.

18. Review latest City Council meeting agenda

Continued to 6/16/21 meeting.

19. Announcements

None.

20. Future Agenda Items

Commissioner Omodele will provide Alta Bates draft Council public comment for commission review and approval.

Commissioner Behm-Steinberg will provide a draft letter to Council regarding rent control and TOPA for commission review and approval.

Adjournment

Action: M/S/C (Omodele/Kohn) to adjourn at 8:30PM.

Vote: Ayes – Dunner, Sood, Kohn, Omodele, Behm-Steinberg, Hill, Pelley, Romo; Noes - None; Abstain - None; Absent – Yun, Bookstein, Sim.

Attachments

- A. Draft Minutes of the 4/21/2021 Meeting
- B. Program and Financial Reports for Easy Does It – Disabled Services
- C. STAIR email to Disability Commission secretary
- D. Local Adoption of Emergency Amendments to the 2016 California Building Code Governing Emergency Housing
https://www.cityofberkeley.info/Clerk/City_Council/2018/06_June/Documents/2018-06-12_Item_42_Local_Adoption_of_Emergency_Amendments.aspx
- E. Draft communication to Council regarding accessibility at Pathways

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**CITY OF BERKELEY
COMMUNITY AGENCY STATEMENT OF EXPENSE
01/01/2021 TO 03/31/2021**

Note: Any variation from the Approved Budget exceeding ten percent (10%) requires a Budget Modification Form.

Agency Name: **J-Sei** Contract #: **31900264**
 Program Name: **Senior Services** PO #: **22000514**

Funding Source : **General Fund**

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2020	Oct-Dec 2020	Jan-Mar 2021	Apr-Jun 2021	Total Expenditure	Budget Balance
Senior Services Manager	Tara Kawata	\$5,000.00	\$1,278.00		\$1,278.00		\$2,556.00	\$2,444.00
Case Manager Bilingual	Miyuki Iwata	\$4,110.00	\$1,000.00		\$1,000.00		\$2,000.00	\$2,110.00
TOTAL		\$9,110.00	\$2,278.00	\$0.00	\$2,278.00		\$4,556.00	\$4,554.00

Advances Received **\$6,833.00**
 Underspent/(Overspent) **\$2,277.00**

Explain any staffing changes and/or spending anomalies that do not require a budget modification at this time:

Upload of Resumes for New Staff (required): [Go to Document Upload page](#)

- Expenditures reported in this statement are in accordance with our contract agreement and are taken from our books of account which are supported by source documentation.
- All federal and state taxes withheld from employees for this reporting period were remitted to the appropriate government agencies. Furthermore, the employer's share or contributions for Social Security, Medicare, Unemployment and State Disability insurance, and any related government contribution required were remitted as well.

Prepared By: **Diane Wong, Suzanne Otani** Email: diane@j-sei.org, suzanne@j-sei.org Date: **04/15/2021**
 Authorized By: **Diane Wong** Email: diane@j-sei.org
 Name of Authorized Signatory with Signature on File

Approved By: Mary-Claire Katz 05/06/2021 Project Manager Date	Examined By: _____ CSA Fiscal Unit Date	Approved By: _____ CSA Fiscal Unit Date
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Initially submitted: Apr 15, 2021 - 08:58:48

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City of Berkeley Housing & Community Services Department
 2180 Milvia Street
 Berkeley, CA 94704
 Contact: Rhianna Babka, RBabka@cityofberkeley.info 510.981.5410

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Program: Senior Services
 Agency: J-Sei

**City of Berkeley
 Community Agency
 CLIENT CHARACTERISTICS REPORT**

Contract No: 3190026

This Report Due: **Jan 31, 2021**

Agency: J-Sei
 Program: Senior Services
 Phone: 510-654-4000
 Period of: **1st Half 2021**
 Prepared By: Diane Wong
 E-mail: diane@j-sei.org

1. CLIENT SUMMARY - 1st Half

	1st Half	YTD
A. Total New Clients Served by the Program (Berkeley and Non-Berkeley)	297	297
B. Total New Berkeley Clients Served for Whom You Were Able to Gather Statistics on Age, Race/Ethnicity, and Income:	40	40
C. Total New Berkeley Clients Served for Whom You Were NOT Able to Gather Statistics on Age, Race/Ethnicity, and Income:	147	147
D. Total New Berkeley Clients Served:	187	187

2. DEMOGRAPHIC DATA

RACE - Unduplicated Count	Previous Periods		Report Period		Year-To-Date	
	Non-Hispanic	Hispanic Ethnicity	Non-Hispanic	Hispanic Ethnicity?	Non-Hispanic	Hispanic Ethnicity
Single Race Categories						
American Indian/Alaskan Native ?	0	0	0		0	0
Asian ?	0	0	33		33	0
Black/African American ?	0	0	1		1	0
Native Hawaiian/Pacific Islander ?	0	0	0		0	0
White ?	0	0	6		6	0
Combined Race Categories						
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other Combined Race Categories	0	0			0	0
TOTALS	0	0	40	0	40	0
TOTAL SERVED	0		40		40	

3. INCOME LEVEL

Income Level - Unduplicated Count	Previous Periods	This Period	YTD
Poverty	0	16	16
Poverty to 30% of AMI (Ex. Low)	0	5	5
31-50% of AMI (Low)	0	6	6
51-80% of AMI (Moderate)	0	8	8
Above 80% of AMI	0	5	5
TOTALS	0	40	40

[View AMI Table](#)

4. AGE

Age - Unduplicated Count	Previous Periods	This Period	YTD
0-5	0		0
6-11	0		0
12-17	0		0
18-24	0		0
25-44	0		0
45-54	0		0
55-61	0		0
62 and Over	0	1	1
Unknown	0	39	39
TOTALS	0	40	40

5. OTHER CHARACTERISTICS

Other Characteristics - Unduplicated Count	Previous Periods	This Period	YTD
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Female	0	24	24
Male	0	16	16
Other	0		0
Disabled	0	38	38
Homeless	0		0
Chronically Homeless	0		0
Female Head of Household	0	19	19

6. SERVICE MEASURES

Service Measures	Annual Goal		1st Half		2nd Half			Served YTD		% Served	
	UOS	New Clients	UOS	New Clients	UOS	# of Existing Clients	New Clients	Total UOS	Total New Clients	UOS	Total Clients
***** Senior Services *****											
1 Respite/Socialization Days	11,290	365	5,096	187				5,096	187	45%	51%

Service Measure Definitions: [Hide](#)

Respite/Socialization Days	J-Sei provides service approximately 250 days a year. Many activities are provided each day. The daily average of UOS is 45 activity units on any given day as detailed below. For the FY19-20 grant period, the total UOS will be 11,290 units a year. Case Management - home visits, assessments, escort, resource gathering and phone support approximately one hour every other week one-to one at client's home. Home Delivered Meals - hot nutritious Japanese lunch provided daily and client assessments average 5 minutes per meal delivery to client's home. Congregate Meals - hot nutritious Japanese lunch provided in J-Sei dining room Monday to Thursday. Socialization and meal 1 hour. Education - health/socialization/adult learning classes can be weekly or more periodic. Average ratio one teacher to 8 students in J-Sei class room. Transportation - round trip rides from home to center and grocery shopping. Rides 1 to 4 times/week. Average time 1.5 hours. Friendly Visitor - home socialization or outing with volunteer Friendly Visitor, one hour every week, one-to-one in client's home. Caregiver Registry - assessment and match senior to needed in-home care worker. 6 hours per match as needed, one-on-one in client's home and over phone.
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1st Half Narrative

Due to covid, seniors are not able to come on site and we cannot collect enrollment forms or statistical information from the vast majority of seniors that take wellness classes, or attend educational events and workshops. We are able to collect statistics on people receiving nutrition and case management services but those who participate by Zoom for classes and events are not required to fill out paperwork everytime they participate which is different from the past in-person process.

Overall nutrition service utilization has increased by 30% due to covid. Case management assistance has remained level and the number of people accessing wellness programs and educational events have increased.

You have 290 characters left.

7. OUTCOMES

Outcomes	Annual Goal	1st Half Achieved Outcome	2nd Half Achieved Outcome	Achieved Outcome YTD	% Achieved Outcome of Annual Goal	% Achieved Outcome of Total Served
1 Clients avoid institutionalization	365	187		187	51%	100%
1 Clients participated in services related to client needs	365	187		187	51%	100%

1st Half Narrative

You have 1000 characters left.

8. PROGRAM SATISFACTION SURVEY

Question		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Does Not Apply	I Do Not Understand This Question	Total Number of responses
1. I am satisfied with the services I have received from this program.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
2. This program's staff treated me with respect.	This Period								0
	Prior Periods								0

	Total	0	0	0	0	0	0	0	0
	% of Total								
3. This program helped me make progress towards my goals.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
4. This program met my needs.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
Additional Questions:									
5. Additional comments from consumers completing the survey									

Select any additional questions (10 Max)

- As a direct result of participating in the program I have what I need to maintain my independence.
- As a direct result of participating in the program my overall health and wellness has improved.
- As a direct result of participating in the program I have what I need to remain housed.
- As a direct result of participating in this program my housing situation has improved.
- As a direct result of participating in the program I have an increased understanding of community resources and supports.
- As a direct result of participating in the program I have enhanced skills and/or knowledge.
- As a direct result of participating in the program I have what I need to achieve my educational goals.
- As a direct result of participating in the program I have what I need to reach my employment goals.
- As a direct result of participating in the program I feel more connected to my community.
- As a direct result of participating in the program I feel less isolated.
- As a direct result of participating in the program my legal rights have been protected.
- As a direct result of participating in the program I am better able to take care of my own needs.
- As a direct result of participating in this program I feel more financially secure.
- As a direct result of participating in the program,
- I certify that the City of Berkeley has approved this question as written**

Report Submitted by: Diane Wong

Date: 02/08/2021

Accepted by: Mary-Claire Katz

Date: 02/08/2021

Report modified by:

Initially submitted: Feb 8, 2021 - 09:41:29

Dear Mayor Arreguin and Council Members,

The Commissioners serving on HWCAC are delighted to know that the City's position, namely that Alta Bates must remain open as a full functioning hospital, remains unchanged. We are happy to know (pursuant to Remi Omodele's recent meeting with Councilmember Hahn) that the City is working arduously to realize this goal. We commend your stand and efforts, and wish you success. Berkeley deserves no less.

The purpose of this letter is to ask, that we may be better informed, of the specific efforts you are currently pursuing as well the status of the efforts. This information would enable us to learn how we and the entire Berkeley Community may be of help to ensure that Alta Bates continues to thrive and serve Berkeley without any fear of it being closed whether in 2030 or any future date.

We thank you for your work, and look forward to hearing from you.

We, the undersigned, hope that the HWCA Commissioners will sign the following and send it to the Mayor and Councilmembers.

Dear Mayor Arreguin and Council Members,

It has come to our attention that Council is rearranging certain City of Berkeley Commissions, and that the Peace and Justice Commission may be merged with the HWCAC. Our Commission, HWCAC, has not been consulted on this idea, nor asked for feedback, comments, or suggestions. In case this rumor has some validity, we would like to voice our objection based on the following reasons:

- 1) The resulting Commission will be too large, unwieldy and divisive.*
- 2) At present we have a dynamic and cohesive group of Commissioners who are working well together. We are united in our commitment to addressing the needs of those Berkeley citizens who are marginalized and/ or require special targeted services due to one or more of the following:*
 - Age*
 - Disabilities*
 - Food and Housing insecurity*
 - Educational disparities*
 - Poverty*
 - Health Access*
 - Personal Safety*
- 3) The HWCAC is a mandated Commission, deserving a special designation and opportunity to provide counsel and “eyes in the ground” for our most deserving residents.*
- 4) The Peace and Justice Commission tends to focus largely on National and International concerns and goals.*

Please assure us that you will respect our Commission, missions and concerns in its current form.

Sincerely,

Denah and Remi